Agenda No.:3				
Action Taken Report on the Decision / Agenda of the 41st Board Meeting Held on 22/10/2025				
Agenda No.	**Agenda**	**Decision**	**Action Taken**	**Section**
1.	Quorum of the meeting and Leave of Absence	The Chairperson welcomed all the Board members and ensured that there is quorum for the Board meeting.	No action required.	
2.	Confirmation of Minutes of 40th Board Meeting	The Board confirmed the minutes of 40th meeting of the Board.	No action required.	
3.	Action taken report of 40th Board Meeting	The Board noted the ATR on the decisions of 40th meeting.	No action required.	
4.	Administrative Sanctions received after 40th Board Meeting	The Board noted the details of the Administrative Sanctions received from the Government since the 40th Board meeting.	Board order issued.	
5.	Application for allocating space for installing digital water level recorders for groundwater monitoring by the Kerala Maritime Board	The Board Ratified the action taken by the CEO in this regard.	Board order issued.	**C5**
6.	Revised regulations for the management of port land and assets vested with the Kerala Maritime Board	Ratified the action taken by the Chief Executive Officer in submitting the revised draft regulations to the Government for approval.	Board order issued.	**C5**
7.	Revising the board's decision to allow construction of new houseboats under the same registration after the original boat was destroyed by fire or due to accidents etc.	1. Resolved to grant permission to register a new vessel in lieu of the destroyed one provided, the application is submitted within two years of the occurrence of accident with FIR and other details of the boat. 2. Resolved further that such new vessel shall be built, surveyed and registered as per provisions in IV Act, 2021 and Rules made thereunder.	Board order issued. The Board Order has been forwarded to all six Ports of Registry for information and strict compliance.	**E2**

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		3. Resolved further that such boat shall be permitted to be constructed strictly as per the original design and drawings, capacity, size, etc. of the old boat.		
8.	Proposal submitted by Rajadhani Minerals Pvt. Ltd.- Consideration of Eco Tourism and Bird Sanctuary Development Project at Bharathapuzha River Island, Ponnani.	1. Resolved to proceed with the proposal in principle and decided that the project developer shall be discovered through the Swiss Challenge method. 2. Resolved to authorise the CEO to collect detailed DPR and revenue share offered by the developer before proceeding with further action.	Board order issued. Letter has been issued to Rajadhani Minerals Pvt. Ltd. vide Letter No. HOKMB-TVM/1018/2025-C1 dated 07.11.2025, intimating the decision of the Board and calling for further details.	**C1**
9.	Request for Temporary Appointment – Smt. Lekshmi K, W/o Late Shri Sreemon S, Master Gr. III	Resolved to approve the temporary appointment of Smt. Lekshmi K, W/o Late Shri Sreemon S, Master Gr. III, as Clerk Typist cum Data Entry Operator on a contract basis at the Port Office, Alappuzha, with a monthly remuneration of ₹22,240/-, until she secures employment under the Compassionate Employment Scheme in Government Service/Board.	Board Order issued. Appointment Order issued accordingly. Smt. Lekshmi K joined duty on 10.11.2025 at the Port Office, Alappuzha.	**B1**
10.	Ratification of the action taken by the Chief Executive officer for issuing appointment order for project- related works from the list of Exam Coordinator	Ratified the action taken by the Chief Executive Officer in appointing one candidate from the rank list of Exam Coordinators to handle project-related activities at the Headquarters on a monthly salary of ₹37,800/-.	Board order issued.	**B1**
11.	Expression of Interest (EOI) for the Development of Valiyathura Office Complex and Allied Structures	Ratified the action taken in floating the Expression of Interest (EOI) for the development of the Valiyathura premises, including the office complex, ancillary buildings, and sea pier under the	Board order issued.	**C1**

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	under PPP Model	PPP model.		
12.	Revision of Wages for Manual Dredging Labourers and Sand Rates – Intimation to the Board	Ratified the action taken by the Chief Executive Officer in implementing the revised rates on the portal and selling sand to previously booked buyers at the old rates.	Board order issued.	**B3**
13.	Request for enhancement of fees of Chartered Accountant appointed for finalization of Accounts of Kerala Maritime Board for the Financial Year 2022-23 and 2023-24 and continuation of service of consultant for the Financial Year 2024-25 also	1. Resolved to enhance the fees payable to the Chartered Accountants viz., M/s Kannan & Kassim, for finalization of accounts of 2022-23 and 2023-24 to Rs. 50,000/- per year plus applicable taxes from the present Rs.35,000/-per year plus applicable taxes. 2. Resolved to engage M/s Kannan & Kassim, Chartered Accountants for the compilation of accounts for the year 2024-25 for a fee of Rs 50,000/- plus applicable taxes.	Board order issued. Appointment letter issued to Shri Sunil Raj, M/s Kannan & Kassim. The enhancement of fees to ₹50,000/- per year plus applicable taxes has also been intimated through the said letter.	**A6**
14.	Constitution of Tender Evaluation Committee for scrutinizing technical bids of PPP projects under Kerala Maritime Board	1. Resolved to ratify the constitution of the Tender Evaluation Committee as detailed above. 2. Resolved to authorize the Committee as a permanent Tender Evaluation Committee for evaluation of all PPP projects under Kerala Maritime Board.	Board order issued.	**C1**
15.	Adoption of 'Jalyan & Navic' Central Database Portal for Crew Licensing and Related Activities under the Inland Vessels Act, 2021 Discontinue further development of the Official Website for Kerala	Resolved to approve the proposal to adopt the IWAI's 'Jalyan & Navic' Central Database Portal for crew licensing activities, designate a Nodal Officer for portal management, and discontinue further development of the crew licensing component in the Official Website for Kerala Maritime Institutes, retaining only functions not covered under the central portal.	Board order issued. As per the Board Order, Shri Alex G. Thomas (Charge in Hand) has been nominated as Nodal Officer for portal management relating to crew licensing.	**E2**

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	Maritime Institutes.			
16.	Recoupment of Rs. 25,17,167/- spent on behalf of Kerala State Maritime Development Corporation Limited from the General Fund of Kerala Maritime Board	Resolved that the amount of Rs 25,17,167/- (Rupees twenty-five lakh seventeen thousand one hundred and sixty-seven only) spent from the general fund of KMB for various purposes pertaining to KSMDCL can be recouped from the fund of KSMDCL.	Board order issued and the approved amount has been demanded from KSMDCL.	**A9**
17.	Submission of Request for Proposal (RFP) – Development of Ponnani Maritime & Industrial Hub, Malappuram, Kerala	Resolved to ratify the action taken by the CEO in floating a request for proposal for the Development of Ponnani Maritime and Industrial Hub, Malappuram.	Board order issued.	**C1**
18.	Renewal of Lease Agreement with M/s Reliance Communications for the use of port land at Valiyathura Port for Telecommunication Network Connectivity facilities	1. Resolved to renew the lease agreement with M/s Reliance Communications for the use of port land at Valiyathura for a further period of 10 years from November 2025. 2. Resolved to approve the annual lease rent of Rs. 1,00,000/- with an annual increment of 5%, payable on or before 30th April of each Financial year.	Board order issued. Draft lease agreement has been prepared and forwarded to M/s Reliance Communications for acceptance and further necessary action.	**C1**
19.	Provision of infrastructural support to Indian Navy under PM GatiShakti – Discussion regarding berthing facilities at Kollam and Beypore Ports	Resolved to extend requisite facilities available within the non-major Ports based on emergency requirements on priority basis to the Indian Navy.	Board order issued. Letter has been issued to the Sagarmala Cell, Ministry of Ports, Shipping and Waterways vide Letter No. HOKMB-TVM/937/2025-C1 dated 06.11.2025, intimating the	**C1**

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			decision of the Board.	
20.	Annual Plan 2026-27 submitted to the State Planning Board	Resolved to approve the plan proposals for the Financial Year 2026-27 submitted to the State Planning Board.	Board order issued.	**A1**
21.	Proposal for Salary Revision for Contract Surveyors and Naval Architects	Resolved to enhance the monthly contract pay of the Surveyors and Naval Architects of KMB from ₹60,000 to ₹75,000 with effect from November 1, 2025.	Board order issued. The Board Order has been forwarded to A3 Section on 05.11.2025 for sanction and implementation of the revised salary.	**E2**
22.	Structural Stability Report of Buildings at Kerala Maritime Institute (KMI), Kodungalloor – Proposal for Demolition of Hostel Block and Strengthening of other blocks	1. Resolved to authorise the CEO to engage a suitable agency for preparing an estimate for the demolition of the existing Hostel Block and construction of a new building and the same shall be placed before the Board for granting Administrative Sanction. 2. Resolved to authorise the CEO to engage suitable agencies for preparation of estimate for strengthening of the academic and administrative blocks and shall be placed before the Board for granting Administrative Sanction. 3. Resolved further to report the Government to order suitable action including blacklisting of M/s KITCO for the poor construction quality of the various blocks and the loss sustained, due to their lapse.	Board Order issued and forwarded to the Principal, KMI, Kodungallur, with instructions to take further action as per the Board decision. As resolved, letter dated 07.11.2025 has been forwarded to the Government recommending action, including blacklisting of M/s KITCO. The Principal, KMI, Kodungallur has informed that a letter has been forwarded to the Assistant Executive Engineer, Harbour Engineering Department, Munambam, for demolition of the hostel block. Further, letters have	**E1**

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			also been issued to M/s SIDCO, M/s KADCO, M/s Nirmithi Kendra, Kerala Police Housing & Construction Corporation Ltd., and M/s Uralungal Labour Contract Co-operative Society for furnishing detailed estimates for strengthening of the academic and administrative blocks of KMI buildings.	
23.	Re- fixing the approved fee structure for 3 months 14 days GP Residential course (Inland Vessel Act 2021) - Accommodation off campus	Resolved to approve the following revised fee structure for the GP Rating Course: 1. GP Rating Course (90 days) with off-campus accommodation and with BST course: ₹64,977/- (including GST). 2. GP Rating Course (90 days) with off-campus accommodation and without BST course: ₹50,817/- (including GST).	Board order issued. The Board Order has been forwarded to the Principal, KMI Kodungallur / NKA, and to all Ports of Registry for necessary action and implementation.	**E1**
24.	Corrections on the draft of revised rates for the various services (Vessel related) offered on the non-major Ports of Kerala owned by KMB	Resolved to approve the corrections of mistakes in the revised rates and to submit to the Government for issue of formal orders.	Board order issued. The corrected draft revised rates have been forwarded to the Government for Gazette publication.	**D1**
25.	Ratification of expenditure sanctioned for the NORKA Professional & Business Leadership Meet 2025	Ratified the expenditure of Rs. 2,00,000/- contributed by the CEO from the General Fund for the NORKA Professional & Business Leadership Meet 2025.	Board order issued.	**C2**

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26.	Revision of rent of the office building of KMB	Resolved to approve the renewal of the lease agreement with 15% enhancement in the monthly rent, i.e., revising the rent from ₹1,33,500/- plus GST to ₹1,53,525/- plus GST for a further period of three years for the first floor of the building having 3000 sq. ft. with effect from the expiry of the existing agreement.	Board order issued. Lease agreement has been executed on 07.11.2025 between the Chief Executive Officer, KMB and the building owner, Shri Baby John.	**C1**
27.	Re-tender of 4 PPP projects with modifications	Resolved to: 1. Ratify the changes made in the re-tender document. 2. Ratify the decision taken for re-tendering the 4 projects. 3. Ratify the publishing of the revised tender document (RFP and Concession Agreement) published for the above mentioned 4 projects 4. Resolved to ratify the proposed changes outlined in the above projects as consolidated below. These may be considered for approval and adopted in future tenders, depending on the nature of the projects and the profile of the targeted investor groups, wherever required: a. Bank Guarantee Reduction: Approval to reduce the Bank Guarantee requirement to 3% of the project cost, easing financial burden on bidders. b. Phased Implementation Flexibility: Provision for executing the project in a phased manner, allowing greater adaptability and efficient resource planning. c. Foreign Document Submission Leniency: Temporary acceptance of notarized foreign documents, with embassy/high commission attested documents submission as conditions precedent. d. Revenue Share Threshold: Introduction of a minimum percentage threshold for project revenue share to ensure better returns for the KMB & State.	Board order issued.	**C1**

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28.	Payments made for conducting EIA study related to Beypore Capital Dredging	Resolved to approve the payments made towards the studies essential for obtaining statutory clearances for the Beypore Capital Dredging Project.	Board order issued.	**B3**
29.	Corrigenda Published as part of the RFP invited for 7 PPP projects	Ratified the corrigenda published as part of the tender process for the following seven PPP projects: 1. Kerala Maritime Education and Edutainment Hub, Neendakara, Kollam 2. Lakefront Leisure and Entertainment Hub, Asramam, Kollam 3. Wayside Amenities Centre, Beach Road, Kozhikode 4. Multimodal Transit Yard, North Beach, Kozhikode 5. Development of 2.5 acres of prime land at South Beach, Kozhikode 6. Maritime Enclave, Port Bungalow, Kozhikode 7. Marine Park, Ponnani, Malappuram	Board order issued.	**C5**
30.	Demolishing of Unidentified Vessel/ Shipwreck at Vembanad Lake in the EdaKochi Region	1. Resolved to ratify the action taken by the Chief Executive Officer in defending the case in the Hon'ble High Court of Kerala in WP(PIL) No. 19/2025). 2. Resolved to approve the survey report fixing Rs.39,88,500/- as the scrap value of the unidentified vessel/shipwreck.	Board order issued. E-auction and re-auction were conducted through MSTC on 18.10.2025 and 11.11.2025, in which bids of ₹17,00,000/- and ₹15,00,600/- respectively were received. As the bids were found to be low compared to the survey report dated 18.09.2025 and considering salvage-related expenses, the scrap value was re-assessed and fixed at ₹25,20,000/- as per KFC Form 21 Survey	**D1**

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			Report No. MEW/KLM/SR/B-586/2025, approved by the CEO on 17.11.2025. Further re-auctions were conducted through MSTC on 19.11.2025 and 12.12.2025; however, no eligible bids were received. Consequently, an offline tender was invited. The finalisation of the tender and award of work is in progress. A detailed agenda will be placed before the Board for ratification.	
31.	Vision-2031- arrangement in connection with the conduct of the programme	Resolved to approve the meeting of additional expenses, if any, towards the conduct of the Vision-2031 programme at Azhikkal Port from the General Fund of the Kerala Maritime Board.	Board Order issued. As per the Board Order, an amount of ₹42,000/- has been transferred to Kerala Arts & Craft Village, Kovalam, towards purchase of gifts for guests. Sanction has also been obtained from the CEO to transfer ₹40,654/- to the Manager, Government Guest House, Kannur, towards accommodation charges. Further payments are awaited.	**C6**

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32.	RFP floated for Development of Riverside Recreation, and Entertainment Zone, Thalangara, Kasaragod, Kerala in PPP mode	Resolved to ratify the action taken by the CEO for publishing the Request for Proposal (RFP) for the Development of Riverside Recreation and Entertainment Zone, Thalangara, Kasaragod, Kerala in PPP mode.	Board order issued.	**C1**

Member Secretary/Chief Executive Officer